

# APPLICATION FOR TEMPORARY USE OF THE ROAD CORRIDOR

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## DETAILS

### TYPE OF USE (Please Tick Box)

(NB Any work involving excavation in the road or footpath/berm requires a Road Opening Notice)

#### Work on Road

Shoulder Closure

Lane closure

Road closure

#### Footpath /Berm Activities:

Fence/barricade off

Hoardings

Scaffolding

Machinery

Vehicle on footpath or Berm

Materials on Berm

Other (please specify):.....

### DO YOU REQUIRE

A full closure for the duration of the Activity? Road  Footpath

A Part closure for the duration of the Activity? Road  Footpath

PURPOSE OF USE : .....  
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LOCATION (Please identify where work is to be carried out - road names, property numbers.)  
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DATES:..... TIMES: .....

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TRAFFIC MANAGEMENT PLAN IS ATTACHED:

STMS Name/Number.....

MOBILE:.....

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## IMPORTANT - CONSULTATION DETAILS

CONSULTATION MUST BE UNDERTAKEN WITH ALL AFFECTED PARTIES E.G. RESIDENTS & BUSINESSES, BUSES, TAXIS, EMERGENCY SERVICES/OTHER RCAs if applicable

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## APPLICANT DETAILS

### Client/Principal

NAME:.....

Ph:..... FAX:.....

### Contractor

NAME:.....

Ph:..... FAX:.....

Mobile .....

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**APPROVAL CONDITIONS**

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**APPROVAL**

**ROAD CORRIDOR COORDINATOR**

**TRAFFIC MANAGER (if applicable)**

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**ROADS AND TRAFFIC MANAGER (if a full road closure is required)**

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**Council is committed to ensuring a safe environment for the general public and also promoting safe site work practices,**

**This commitment is reliant on cooperation from all those involved in building, development and minor works.**

*The applicant will be responsible for all facets of the Temporary Usage of the public space and shall carry out all requirements as determined by the Hamilton City Council.*

*The applicant shall have \$2,000,000 Public Liability Insurance, copy of Insurance Certificate or Policy Details is to be attached.*

**Notes:**

These are some of the things to consider based on the type, location and timing of the work.

- Safety of the public and those involved with the work
- Pedestrian, wheelchair, mobility scooter and cyclist access
- Disruption to traffic
- Damage to Council assets
- Disruption to other business
- Noise or disturbance to residents
- If a traffic management plan is required please attach to application, this plan must be signed by a qualified STMS [Site Traffic Management Supervisor]

**The footpath and berm adjacent to the site is not part of the Construction/Work site**

Send completed form to  
The Road Corridor Coordinator  
Hamilton City Council  
Private Bag 3010  
Hamilton  
Or fax to (07) 838 6440  
Email: [aftur@hcc.govt.nz](mailto:aftur@hcc.govt.nz)

**OFFICE USE ONLY.**

**SITE PLAN**

Sketch site layout

