Hamilton Park Cemetery & Crematorium
Private Bag 3010, Hamilton
Phone: 07 856 7987 Fax: 07 856 0023 Email: cemetery.admin@hcc.govt.nz

Hamilton City Council
Te kaunihera o Kirikiriroa

PERMIT FOR GARDEN OR COLUMBARIUM WALL PLAQUE

Name of Deceased: _____

Cemetery: Hamilton Park Hamilton East Hamilton West

Area: _____ Row / Garden: _____ Plot: _____

Unveiling/Interment Ceremony: Yes / No If yes, date & time: _____

Monumental Manufacturer: _____ Permit Date: _____

- **Permit expires 12 months after the measurement & material have been approved. Permits must then be re-submitted**
- Plaque/Monument must be installed 24 **working hours** prior to unveiling ceremony
- Permit is to be filed at Hamilton Park Cemetery Administration Office
- All memorials must adhere to the HCC Cemetery & Crematorium By-Law

Applicant's (i.e. family member) Details:

Name: _____ _____

Relationship to the deceased: _____

Contact address: _____

Contact Phone(s): _____

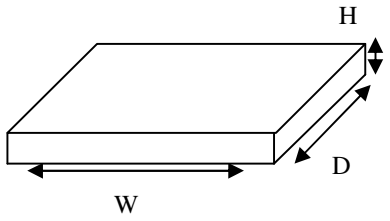
Details of Memorial:

Material(s):_____

Plaque (mm):
Width: _____

Depth: _____

Height: _____



Measurements & Materials Approved: Yes / No **Staff signature & date**: _____

Installation can proceed (subject to the above approval): Yes / No **Staff signature:** _____

If replacement, do family want old plaque? Yes / No Plaque to be collected by: _____
NB: Cemetery will hold previous plaque for 1 month prior to disposal

Memorial Approved (Staff signature): _____ **Date:** _____

Installed by: _____ **Date:** _____

Installation Approved (Staff signature): _____ **Date:** _____