

Minutes of a meeting of the  
**City Development Committee — OPEN**

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- Time and date: 9.30am, Tuesday, 23 June 2009.
- Venue: No. 1 Committee Room, 1<sup>st</sup> Floor, Council Building, Garden Place, Hamilton.
- Committee Members: Councillors G M Saunders (Chairperson)  
R E Hennebry  
P M Mahood  
A R O'Leary  
M J Westphal
- In Attendance: Councillors Bell and Macpherson.  
Chief Executive, Deputy Chief Executive, General Manager Communication & Marketing, General Manager City Planning and Environmental Services, Information Services Manager, Strategy and Research Unit Manager, City Safe Unit Manager, Democratic Support Services Manager, Planning Guidance Manager, Compliance Officer, Information Services Operations Team Leader and Team Leader/Animal Care & Control Officer.
- Committee Advisor: Ms F M Yates
- Apologies: Councillors Chesterman and Gower.
- Resolved: (Crs Hennebry/Mahood)  
That the apologies be accepted.

**SECTION A: DECISIONS MADE UNDER DELEGATED AUTHORITY FOR NOTING BY THE COUNCIL**

- 1. Confirming the Agenda**  
The Committee to confirm the agenda.  
  
**Resolved:** (Crs Westphal/Mahood)  
That the agenda be confirmed.
- 2. 13/16/26. Chairperson's Report**  
The Committee to receive a verbal report.  
  
**Resolved:** (Crs Westphal/Mahood)  
That the verbal report be received.

**3. 13/16/26. Council Resolution Monitoring Report**

The Committee to receive the above report.

**Resolved:** (Crs Hennebry/O'Leary)  
That the report as circulated be received.

**4. 13/16/26. Promotional Book for V8 Public Art**

The Committee to consider a report and recommendations from the General Manager Communication & Marketing.

**Resolved:** (Crs Westphal/Mahood)  
That:

- a) the report as circulated be received,
- b) City Development Committee approves funding of up to \$5,000 from the Economic Development Promotion Fund for the publishing costs of a booklet telling the story of the V8 public art project, and
- c) the funding contribution includes 100 books to come to Hamilton City Council for distribution for promotional purposes.

**SECTION B: RECOMMENDATIONS OF THE COMMITTEE FOR ADOPTION BY THE COUNCIL**

**5. 13/16/22-3. Economic Development Agency**

The Committee to consider a report and recommendations from the General Manager Communication & Marketing.

Mrs Sandra Perry, Chief Executive Officer, Opportunity Hamilton (Hamilton Economic Development Agency) was in attendance. She addressed members of the Committee and then responded to questions from Councillors.

**Recommended:** (Crs Mahood/O'Leary)

That:

- a) the report as circulated be received,
- b) the six month report from Opportunity Hamilton be received, and
- c) staff negotiate an initial extension to the Opportunity Hamilton contract for the period July 2009 to June 2010, with an option to extend the contract for a further two years subject to satisfactory performance.

**6. 13/1. Draft Elected Members IT Policy**

The Committee to consider a report and recommendations from the Deputy Chief Executive.

**Motion:** (Crs Westphal/Mahood)

That:

- a) the report as circulated be received,
- b) the existing Councillor Laptop Policy be deleted,
- c) the draft Elected Members IT Policy be adopted noting that references to the Elected Members Liaison Group (EMLG) throughout the policy will be replaced with the Democratic Support Services Manager and Information Services Manager, ie. the service level will be agreed by the Democratic Support Services Manager and Information Services Manager, and
- d) the Democratic Support Services Manager will complete consultation with all Councillors who use computers prior to the next Council Meeting.

**The Motion was declared carried on the voices as the Committee's recommendation for adoption by the Council.**

- 7. 13/1 & 13/19. Statement of Proposal — Review of Dog Control Policy and Bylaw**  
The Committee to consider a report and recommendations from the General Manager City Planning & Environmental Services.

**Recommended:** (Crs O'Leary/Hennebry)

That:

- a) the report as circulated be received,
- b) Council determine that the proposed Dog Control Bylaw 2009 is the most appropriate form of bylaw,
- c) Council determine that the proposed bylaw does not give rise to implications under the New Zealand Bill of Rights Act 1990,
- d) Council adopt the statement that the existing bylaw and policy are to be revoked and replaced,
- e) Council adopt the draft Dog Control Policy 2009,
- f) Council determine that the proposed amendments to the Parks, Domains and Reserves Bylaw 2007 are appropriate,
- g) Council seeks a transfer of powers from Waikato District Council pursuant to the Dog Control Act 1996 for Taitua Arboretum,
- h) staff commence a one year trial for dog exercise areas and the further investigation of a destination dog park and report back to City Development Committee, and
- i) Council adopt the Statement of Proposal (which includes the Summary of Information, the Dog Control Bylaw 2009, the supporting Dog Control Policy 2009 and the proposed amendments to the Parks, Domains and Reserves Bylaw 2007) for the special consultative procedure under sections 83 and 160 of the Local Government Act 2002.

- 8. 122/2. Review of the Hamilton City Proposed District Plan**  
The Committee to consider a report and recommendations from the General Manager City Planning & Environmental Services.

**Recommended:** (Crs Mahood/Hennebry)

That:

- a) the report as circulated be received, and
- b) Hamilton City Council approves the Project Plan attached in the report before the Committee as the basis upon which the review of the Proposed District Plan will be conducted.

## 9. Resolution to Exclude the Public

### Section 48, Local Government Official Information and Meetings Act 1987

**Resolved:** (Crs Mahood/Westphal)

That the public be excluded from the following parts of the proceedings of this meeting, namely consideration of the public excluded agenda.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reasons for passing this resolution in relation to each matter.	Ground(s) under section 48 (1) for the passing of this resolution
1. Regulatory Enforcement Options	) Good reason to withhold ) information exists under ) Section 7 Local Government ) Official Information and ) Meetings Act 1987 )	Section 48 (1) (a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item 1	To enable Council to carry out negotiations	Section 7 (2) (i)
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The above minutes of a meeting of the City Development Committee before the Council.

**Motion:** (Crs Saunders/Gower)  
That with the exception of Item 6, the decisions in Section A be noted and the recommendations in Section B be adopted.

**The Motion was declared carried on the voices.**

### Item 6: 13/1. Draft Elected Members IT Policy

**Motion:** (Crs Saunders/Westphal)  
That:

- a) the report as circulated be received,
- b) the existing Councillor Laptop Policy be deleted,

- c) the draft Elected Members IT Policy be adopted noting that references to the Elected Members Liaison Group (EMLG) throughout the policy will be replaced with the Democratic Support Services Manager and Information Services Manager, ie. the service level will be agreed by the Democratic Support Services Manager and Information Services Manager, and
- d) the following recommendations concerning the Draft Elected Members IT Policy be approved:

#### **Add to Mobile phone & data cards**

1. Elected Member's who have been allocated a mobile phone are to manage their business and private usage either by; printed invoice paper copy or through the HCC vendor software package 'SpendManager'. A copy of the guide will be available via the Democratic Support Services Manager.
2. If the Elected member chooses to use Spendmanager all known business and private numbers are to be identified, tagged and managed through spendManager.  
[www.vodafone.co.nz/knox/login\\_handler.jsp?template=myvodafone](http://www.vodafone.co.nz/knox/login_handler.jsp?template=myvodafone)

#### **Hardware & Software**

##### **To be added**

Authorization can be gained directly through the Service Desk where a change is of low risk. In this instance the Councilor will be able to carry out the change. High risk changes eg. upgrades to Internet Explorer, will be managed through the Service Desk during normal business hours (refer Appendix A section 2)

##### **Network**

~~5 HCC reserves the right to monitor your internet/e-mail usage.~~ Where there is a general requirement to review content and use HCC will seek authorisation from the Elected Member in conjunction with the Privacy Officer prior to any action being taken. ~~No authorisation will be sort where there is an official investigation due to serious misuse or legislative breach.~~

##### **To be added**

Where a request is made through the Local Government Official Information Act 1987 or the Privacy Act 1993 the Acts will be followed.

##### **Internet/Email**

~~10 HCC reserves the right to monitor your internet/e-mail usage.~~ HCC will seek authorisation from the Elected Member in conjunction with the Privacy Officer prior to any action being taken where there is a general requirement to review content. ~~No authorisation will be sort where there is an official investigation due to serious misuse or legislative breach.~~

##### **To be added**

Where a request is made through the Local Government Official Information Act 1987 or the Privacy Act 1993 the Acts will be followed.

#### **Operational Constraints**

1. ~~Any non standard or~~ Non approved software applications installed will not be covered under the service level agreement. (Refer point 4 under Hardware & Software and Appendix A Section 2)

**Section 3: Mail Marshall Restrictions**

The following restrictions apply:

Inbound Email:

- Blocking of attachments that are; .exe files, virus infected, suspicious, containing passwords, video files, image files (over 3 MB), sound files, or are of an unknown type

Outbound Email:

- containing passwords, video files, image files (over 3MB), sound files, or are of an unknown type

**Bulk Funding**

The option of bulk funding for Councillor IT needs (Hardware, Software, Support and Communications) requires further investigation. Preliminary findings will be reported back to the City Development Committee.

**Those for the Motion:** His Worship the Mayor, Councillors Bell, Bos, Di Maio, O'Leary, Saunders and Westphal.

**Those against the Motion:** Councillors Chesterman, Gower, Gregory and Macpherson

**The Motion was declared carried.**